Archiving Publication FAQs

Q: What are the review criteria for acceptance?

A: All Archiving papers are peer-reviewed using the following criteria:
1. Relevance to the audience.
2. Value to the field: new information, scientific and/or technical content, valuable confirmation of present knowledge, clarifies present understanding, new perspective or issue, etc.
3. Scientific and technical content: level of technical accuracy and presentation of the methods, analyses, and conclusions.
4. Thorough in their summary of prior art: results should be analyzed and compared to those in the literature; authors should have completed a thorough review of prior literature and note or cite as appropriate.
5. Well-written, proper grammar, fluent sentences, organized, clear.
6. Conclusions should be supported by the results of the paper.
7. All submitted papers are checked for topic relevance, structure, paper length, plagiarism/self-plagiarism, language, etc.

Q: What should I include in my initial submission for review?

A: All submissions should include the following:
- Abstract: A short summary of the problem to solve, the methodology for doing so, and the results/conclusions.
- Context: In a few sentences, summarize the background context to your work; clearly state why it is an important question to study. In this area, as well as other areas of the paper, be sure to include reference to prior relevant work. A common criticism of papers is that not enough time is spent looking at what other researchers have done and documenting it. Authors should know the prior research and cite it as appropriate relative to their work. Sufficient details should be provided to allow reviewers to evaluate the submitted work and so that others may replicate the research.
- Objective: Describe the purpose of your project, clearly state the problem you set out to investigate.
- Novelty: It is important to clearly state the novel contribution of your work in comparison to previous publications in the field. If you have previously published in this area, please explain how this work differs from your previous papers.
- Method: Summarize the technical approach, apparatus, calculations, etc., you have used or developed as part of the project. Review papers should identify the methods used to find primary and secondary sources and how you chose to include or exclude sources from the review.
- Results: Describe the results that you have obtained (preliminary results are acceptable; these can be update in the final manuscript). Be as specific as possible and, if appropriate, quantify the results. You may attach diagrams, graphs, images, and other information to support results or any other section of your submission. Results should be supported by data, analysis, and scientific interpretations.
- References: Include specific references using generally accepted citation standards. You may include a link to the reference online if one exists.

Q: Who makes the decision regarding the submission?

A: Each year the Archiving Conference convenes a review committee comprised of known experts and previous authors who represent the breadth of the conference topics. Reviewers are assigned papers to evalute; the review process is overseen by the Technical Program Chair.
- To ensure high-quality conferences, all submissions are assessed using the criteria noted above to determine technical merit and suitability of content.

- Each submission receives at least three reviews from experts in the field. Sufficient time is provided to all reviewers to perform a thorough review based on the criteria. Reviews are used to determine accept/reject and paper presentation format/length.
- The Technical Program Chair reserves the right to reject any paper that does not meet content and/or presentation expectations.
- Final placement and presentation format is at the discretion of the Technical Program Chair.
- Accepted papers should be revised based on review comments and submitted in the final specified format.

Q: What is the approval process for my final proceedings manuscript?

A: Publication is conditional on the following:
- Papers are published as submitted by the author; note that no editorial changes are made by the publisher. Authors submit final PDFs to IS&T. PDFs are paginated and stamped with the papers DOI and chosen copyright option.
- Authors authorize a transfer copyright for the manuscript to IS&T, select another suitable publication license (such as those required of certain government employees, or select a Creative Commons license (CC BY).

Q: Where is my proceedings paper published?

A: In the IS&T Digital Library.
- Papers presented at the conference and received in accordance with publication guidelines and timelines are published in the conference proceedings on the IS&T Digital Library/Archiving.
- Published papers are available Open Access for free download worldwide, thereby increasing the likelihood of the dissemination of your work.

Q: Where are Archiving papers indexed?
- A: Databases that abstract and index the IS&T Digital Library/Archiving include CrossRef, CNPLinker, EBSCO Discovery Services, Google/Google Scholar, Microsoft Academic Search, Portico, Primo Central, and Summon.

Q: What is the citation format for a paper in an Archiving conference proceedings?
A: Author name(s), "Paper title" in in IS&T Archiving Conference, YEAR, pp x-x , DOI link
- QUICK TIP: The easiest way to get a citation for a paper is to go the the the IS&T Digital Library/Archiving, find the paper you want to cite, go to View, then scroll down to the "copy citation" box.

Q: What is the ISSN Archiving conference proceedings?
A: ISSN Online: 2168-3204 / ISSN Print: 2161-8798